

# Transamerica. Master Retirement.<sup>™</sup>

TRANSAMERICA

POWER CHOICE FREEDOM

# **Access Your Account By Phone -- Anytime, Anywhere**

You may also access your retirement account information over the phone 24-hours a day via TransDirect® – Transamerica Retirement Service's¹ exclusive participant hotline. By calling 1-800-401-8726, the 24-hour TransDirect number, you can:

- Change your PIN
- Get your current account balance
- Check/change your current investment mix
- Order statements on demand
- Speak to a Service Representative. An English/Spanish speaking Service Representative is available toll-free 8am to 8 pm Monday through Friday, Eastern Time.

## Call 800-401-8726

#### Press 1 For Account Balance Information

- Press 1 for Balances by Investment Fund
- Press 2 for Balances by Account Type
- Press 3 for Balances by Combination of Investment Type and Account Type

## **Press 2 For Investment Direction Information and Transfers**

- Press 1 for General Information Concerning Investment Directions
- Press 2 for General Information Concerning Future Contributions
- Press 3 for General Information Concerning Existing Investments
- Press 4 to Change Investment Direction of Future Contributions
- Press 5 to Transfer Investments
- Press 6 to Set Up or Cancel Periodic Asset Rebalancing
- Press 7 to Set Up or Cancel Periodic Asset Transfer

# **Press 3 Participant Contributions and Deferral Rates**

- Press 1 for General Information Concerning Participant Contributions
- Press 2 for Your Current Rate of Contribution (Only available if your plan offers online enrollment)
- Press 3 to Change Your Current Payroll Deductions for Pre-Tax Contributions (Only available if your plan offers online enrollment)

### **Press 4 For Loan Information**

- Press 1 for General Information on Loans
- Press 2 for Information Concerning Outstanding Loans
- Press 3 to Model and/or Request a Loan
- Press 4 for a Loan Application

# Press 5 For Withdrawal Information (In-Service or Hardship Information Only)

Press 1 for Amount Available

## **Press 6 For Investment Performance Information**

### **Press 7 To Change PIN**

Your PIN should be 4 Digits and will be the same for all plans if participant is in multiple plans

## **Press 8 To Request A Statement**

Press 1 to Request a Statement for Period Covering Closing Date of Last Quarterly Statement to Current Date

Press 2 to Request a Replacement of Last Quarterly Statement

## **Press 9 For More Options**

- Press 1 for Information on Pending Transactions
- Press 2 for Withdrawal Forms
- Press 3 for Other Forms
- Press 4 to Participate in a TransDirect Survey

# **Web Site Access**

You can also access your retirement account information anytime, anywhere at www.TA-Retirement.com.

By logging on to the Web site at <a href="www.TA-retirement.com">www.TA-retirement.com</a> using your User ID and password, you can access the following information:

- Review your Personal Account Information
- View Your Account Balance Information
- Check Fund Performance Information
- Review Investment Direction and Deferral Rates

You can initiate the following transactions:

- Reset Password
- Change Investment Elections
- Transfer and/or Rebalance Assets
- Request Statement
- Request Forms

### Additional Information:

- Changes to the investment of future contributions are effective immediately.
- Transfer requests received prior to 4:00 PM Eastern Time will be processed at the close of business that day. Otherwise they will be processed the next business day.
- Redirecting your future allocations will <u>not</u> automatically change your current account balance.
- Transfers must be requested in whole percentages.
- All allocation changes and transfers processed on TransDirect are confirmed by mail.

<sup>&</sup>lt;sup>1</sup>Transamerica Retirement Services, a marketing unit of Transamerica Financial Life Insurance Company ("TFLIC"), Purchase, New York, and Transamerica Life Insurance Company ("TLIC"), Cedar Rapids, Iowa, and other TFLIC and TLIC affiliates, specializes in the promotion of retirement plan products and services. TLIC is not authorized in New York and does not do business in New York.